



Greetings!

We're so glad you enrolled your child in **Camp/Class**. Your child will be provided a safe and supportive environment in camps/classes ranging in size from 5 – 15 students. The faculty consists of professional educators assisted by teen volunteers and Counselor-in-Training students.

**Camp hours are 10am-4pm. Extended hour is from 4 –5 pm.** For JFD Day Camps/Classes, we will be in touch with you by email prior to the start date with drop off instructions. The building does not open until 10am for both staff and students. If attending a day camp, **drop off your child no earlier than 10am**. We are not able to facilitate an early drop off. If attending a class, please drop off your child no earlier than 5 minutes prior to class start time.

The pickup is the same location as drop off. Please pick up your child promptly. An additional fee of \$25 per 15 minute interval is charged for late pick-up and is due at the time of pick up.

#### **SAFETY PROTOCOLS**

Children must wear appropriate clothing, loose fitting tops & bottoms, and shoes for the camp and its activities. Sandals are not allowed. Day campers should bring **water and a snack, plus a lunch**.

A new HVAC system was installed in the building in July 2020. Please bring a **sweater or sweatshirt** in the case of extreme air-conditioning.

Effective Thursday, March 3, 2022, Arlington County will no longer require masks for the public and most employees while inside County government facilities. This decision follows new guidance from the CDC issued on Feb. 25, 2022. **Currently, Arlington County is "Low," meaning individuals may choose to wear a mask based on personal preference and level of risk of developing severe illness.** For the public and most employees, masks will no longer be required inside County facilities, so long as Arlington is in the "Low" level.

People may choose to mask at any time. People with symptoms, a positive test, or exposure to someone with COVID-19 should wear a mask. This change in the County's mask policy is consistent with the recent guidance issued by CDC and Virginia Department of Health, as well as Arlington Public Schools. The CDC recommends everyone 5 years and older be up to date, meaning a person has received all recommended COVID-19 vaccines, including any booster dose(s) when eligible

Please sign and return the **Media Waiver and Emergency Contact Form**. Your child will not be able to participate without signatures and emergency contact information. Forms may be returned via email, postal mail or in-person on the camp/class day.

#### **REFUNDS**

Camp/class is subject to enrollment minimum of 5 students. Extended Day is subject to an enrollment minimum of 3 students. **Full refunds are issued if a camp/class is cancelled.** (Camps/classes may be exchanged up to 30 days prior to the start date. Missed camps may not be exchanged.) **All requests for refunds must be made in writing** and sent to Jane Franklin Dance. In the event of illness we cannot offer a refund and we provide no make-up policy.

**Beginning Sept 15, 2022**, camp refunds will be issued at the following rates:

- 75% of enrollment fee refund up to 28 days prior to the start date
- 50% of enrollment fee refund up to 21 days prior to the start date
- No refund will be issued less than 14 calendar days prior to the start date.
- Payment is not based on attendance; it is the responsibility of the guardian to cancel, by the deadline, if the student won't attend.

When Camp/Class is in session, phone 703-933-1111 for Jane Franklin Dance or 703-228-1850 to reach the front desk of the Cultural Affairs Building. Thank you for your cooperation and we look forward to moving together!

3700 S Four Mile Run Drive  
Arlington VA 22206

703.933.1111  
www.janefranklin.com  
janefranklindance@gmail.com

Jane Franklin Dance camps/classes take place in the 3700 S Four Mile Run Drive building.

Breaks for day camps will be take place outdoors, weather permitting, in areas across the street at Jennie Dean Park.

**Drop Off:** 3700 S Four Mile Run Drive. Specific instructions will be emailed one week prior to camp/class start date.

**Additional information:** [www.janefranklin.com/contact](http://www.janefranklin.com/contact)

### **Daily Camp Schedule**

**\* Core Camp Hours: 10 am – 4 pm**

10:00 – 11:00am 1st Class (Movement Warm-Up)

11:00 – 11:20am SNACK BREAK\*

11:25 – 12:15am 2nd Class (Performance technique)

12:20 – 1:00pm 3rd Class (Visual art)

1:00 – 1:30pm LUNCH\*

1:30 – 2:15pm Outdoor play/theatre or movement games/art

2:15 – 3:45pm Dance technique

3:45 – 4:00pm Review of the day

**Extended Hour: 4 pm – 5 pm (available at most camps)**

**\*Snack breaks may be adjusted in time allowance due to campers' needs**

**Classes will meet as scheduled**

### **Descriptions**

**Movement Warm-Up** - A great way to stimulate creativity for daily activities! Movement and theater exercises prepare the body, build physical skill and open creative potential.

**Dance Technique** – Dance technique includes movement exercises that develop strength, flexibility coordination, balance, and body awareness. These concepts are applied to phrases of movement and to improvisational exercises.

**Performance technique** – A performance is developed based on the camp/class theme and shared with parents or caregivers.

**Visual Art** – Students express themselves through painting, drawing, collage-making and a range of free form hands- on activities. All materials are provided.

**Outdoor/games**– Take a break in outdoor areas near the 3700 building (the playground at Jennie Dean Park may be accessible depending on the weather); or have fun with movement or theater games. Some students may choose to finish an art project at this time.

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**WAIVER AND RELEASE OF  
LIABILITY/MEDIA AND  
PHOTOGRAPHY PERMISSION**



**DISCLAIMER:** JANE FRANKLIN DANCE IS NOT RESPONSIBLE FOR ANY INJURY (OR LOSS OF PROPERTY) TO ANY PERSON WHILE PRACTICING, TRAINING, PARTICIPATING IN ANY SPECIAL EVENTS, REHEARSALS, DEMONSTRATIONS, WORKSHOPS, CAMPS, OR PERFORMANCES, OR IN ANY OTHER WAY INVOLVED IN DANCE OR PHYSICAL ACTIVITY WHILE WITH JANE FRANKLIN DANCE FOR ANY REASON WHATSOEVER, INCLUDING ORDINARY NEGLIGENCE ON THE PART OF JANE FRANKLIN DANCE, ITS OWNERS, EMPLOYEES, DIRECTORS OR VOLUNTEERS. .

In consideration of my participation, **I hereby release and covenant not-to-sue** Jane Franklin Dance and any of their employees, dancers, directors or otherwise, **from any part and all present and future claims resulting from participation in movement through a class or camp by Jane Franklin Dance or others listed.**

I agree to indemnify and hold harmless Jane Franklin Dance (hereinafter referred to as JFD), its Employees, Agents, Officers, Board Members, Volunteers or any other person against loss or expense, including attorney fees, due to any bodily injury, personal injury or property damage which may result from any and all activities while participating in classes or any other activity sponsored by or conducted by JFD, or while visiting any facilities owned by, leased by, or controlled by JFD. JFD guarantees that all equipment and facilities are in good repair and are appropriate for the purposes to which they will be put, and personnel are appropriately trained and screened.

Further, I am aware that dance is a vigorous activity and may pose a risk injury. The risk of harm may be limited by all of the safety equipment and trained professionals, but never eliminated. I understand that participation in movement involves activities in dance including conditioning, stretching, and other activities which may leave me vulnerable to the reckless actions of other participants who may not have complete control over their actions. I am voluntarily participating in this activity with knowledge of the risks involved and hereby agree to accept any and all inherent risks of property damage, personal injury, or death.

I grant permission to JFD, to use my child's photograph, video image, or creative property for use in JFD publications such as season brochures, playbills, fliers, newsletters, magazines, and other printed publicity materials; archival video recordings; and in electronic versions of the same publications or on the JFD web site or other electronic forms of media.

I hereby waive any right to inspect or approve the finished photographs or printed or electronic materials that may be used in conjunction with them now or in the future, whether that use is known to me or unknown, and I waive any right to royalties or other compensation arising from or related to the use of the photography or recording. I have read this form and fully understand that by signing this form, I am giving up legal rights and or remedies, which may be available to me for the ordinary negligence of Jane Franklin Dance or any person listed above.

Child's Name \_\_\_\_\_

Parent or Legal Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# EMERGENCY CONTACT



**jane franklin dance**  
movement • sound • art

Please check:

- Nov 8 Mastering the Mix  Nov 23 UFO No!  
 Dec 19 Mastering the Mix  Dec 20 Potomac Life  Dec 21 Big Meow  Dec 22 Artic House  
 Jan 20-Feb 24, 2023 Move and Groove  Jan 23-Feb 28, 2023 Feel Like Dancin'  
 Jan 30 Rainforest  Mar 3 Time Travel  Apr 3-7 Big Meow  Apr 10 Picnic

Full Name of Student \_\_\_\_\_

Parent(s) Name \_\_\_\_\_

Parent's Phone Number(s) \_\_\_\_\_

Parent's Primary Email \_\_\_\_\_

Other Person(s) authorized to pick up Student \_\_\_\_\_

## Emergency Contact #1

Emergency Contact (in case parent cannot be reached) \_\_\_\_\_

Emergency Contact's Relation to Student \_\_\_\_\_

Emergency Contact's Phone Number \_\_\_\_\_

## Emergency Contact #2

Emergency Contact (in case parent cannot be reached) \_\_\_\_\_

Emergency Contact's Relation to Student \_\_\_\_\_

Emergency Contact's Phone Number \_\_\_\_\_

Food Allergies

\_\_\_\_\_  
\_\_\_\_\_

Physical Limitations

\_\_\_\_\_  
\_\_\_\_\_

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